



EASTERN LOS ANGELES REGIONAL CENTER

1000 S. Fremont Ave. • P.O. Box 7916 • Alhambra, CA 91802-7916 • (626) 299-4700 • FAX (626) 281-1163

ANNOUNCEMENT

Request for Proposals (RFP) Fiscal Year 2016-2017 Community Partnership Mini Grants

To: Interested Community Organizations

From: Eastern Los Angeles Regional Center

Date: March 23, 2017

Eastern Los Angeles Regional Center is seeking proposals from community organizations to develop an outreach partnership. Up to \$15,000 is available to identified partners. ELARC may award the grant to one or more applicants or may portion the amount and award the grant to more than one applicant.

Qualifications

- Applicant must be located in ELARC's catchment area or service a significant amount of people within ELARC's catchment area.
- Applicant must have already established community connection(s).
- Applicant must be able to provide quality outcomes that are in line with the goals of the project.
- Applicant must provide a monthly billing report and progress report.
- Applicant must have bilingual or trilingual capabilities, including in English, Cantonese and Spanish.
- Organization that does not typically work with individuals with developmental disabilities.

Goals of proposed project:

1. Increase awareness and understanding of the Regional Center and its services.
2. Identify individuals eligible for ELARC services within the catchment area.
3. Establish and maintain lasting community relationships with new partners to provide individuals with a holistic service approach.

Interested organizations are invited to submit an application and a proposal in accordance with the specifications contained in this Request for Proposal (RFP). You can obtain all documents by accessing the regional center's website at www.elarc.org.

Questions may be directed to Lupe Jacquez, Cultural Specialist at ljacquez@elarc.org

REQUEST FOR PROPOSAL (RFP)
Purchase of Services (POS) Equity Proposals
FISCAL YEAR 2016-2017

Released: March 23, 2017
RFP Deadline: May 31, 2017

ANNOUNCEMENT – Proposal #1 – Community Partnership

The Eastern Los Angeles Regional Center (ELARC) has received funds to reduce disparities in purchase of services (POS,) as authorized by assembly bill (AB) X2-1. The purpose of this funding is to partner with community based organizations to identify individuals eligible for Regional Center services in the underserved communities, in order to increase awareness and understanding of Regional Center services.

Up to \$15,000 is available to identified partners. ELARC may award the grant to one or more applicants or may portion the amount and award the grant to more than one applicant. The RFP does not commit ELARC to select any proposal nor to award any contract. The awardee(s) may have to commit to contributing their own funds to the project since the award may not defray all of the costs associated with the proposal. Both large and small key community organizations that serve individuals in their community within mutual service areas are eligible to apply for this funding. The term of the project is from approximately June 2017 to July 2018.

BACKGROUND

ELARC is one of 21 non-profit agencies contracted by the Department of Developmental Services (DDS) to coordinate and fund services for individuals with developmental disabilities and their families. Last year, ELARC served about 10,700 consumers which included Hispanic (71%), Asian (11%), White (11%), African America (1%) and other (6%). Through a special funding authorized by the State Legislature during an Extraordinary Legislative Session (called ABX2-1 Funding), ELARC received authorization from DDS to expend funds for projects to promote equity of services, and reduce the disparity in the expenditure and utilization of Purchases of Services (POS) intended to meet the service needs of people with developmental disabilities and their families. The data reflects per capita differences amongst three largest ethnic groups: Hispanic, Asian and White population.

Project description

ELARC is seeking sustainable partnerships with community organizations which will operate over a period of approximately two years. The intent of the partnership is to increase awareness and understanding of ELARC's services in underserved communities. ELARC and the selected organization (contractor) will identify individuals eligible for ELARC services and provide individuals with information about the services available and how they can utilize regional center services. Additionally, the contractor will document the success of the program by maintaining records, collecting data and tracking outcomes to demonstrate progress towards achieving the intended goals of this project. All activities of the project will be coordinated by ELARC's cultural specialist.

Target Population:

ELARC services individuals diagnosed with a developmental disability. The individuals should be residents of the ELARC's catchment area (see attachment A). Specifically, ethnically diverse individuals who are not aware of the services available at ELARC.

- The term developmental disability refers to a severe and chronic disability that is attributable to a mental or physical impairment that begins before an individual reaches adulthood. These disabilities include intellectual disability, cerebral palsy, epilepsy, autism, and disabling conditions closely related to intellectual disability or requiring similar treatment (Section 4512 of the California Welfare and Institutions Code, 2017) (See attachment B).

Applicant Ineligibility

- The state of California, Its officers or employees
- A regional center, its employees, the immediate family members of its employees
- Any person determined to be an excluded individual or entity as defined in Section 54302(b)(1) (See attachment C).

2017 RFP GUIDELINES

Qualifications

- Applicant must be located in ELARC's catchment area or service a significant amount of people within ELARC's catchment area.
- Applicant must have already established community connection(s).
- Applicant must be able to provide quality outcomes that are in line with the goals of the project.
- Applicant must provide a monthly billing report and progress report.
- Applicant must have bilingual or trilingual capabilities, including in English, Cantonese and Spanish.
- Organization that does not typically work with individuals with developmental disabilities.

Goals of proposed project:

4. Increase awareness and understanding of the Regional Center and its services.
5. Identify individuals eligible for ELARC services within the catchment area.
6. Establish and maintain lasting community relationships with new partners to provide individuals with a holistic service approach.

Grant Process

RFP Application –

- The applicant must fill out the attached RFP application. Please complete all parts of the application, incomplete applications will not be taken into consideration for award.
 - Handwritten applications will not be accepted.
- Applicants are responsible for providing accurate, current, and complete information about their organization and proposed project.
- Proposals and completed application, including all required documentation must be received by 4:00pm on 05/31/17. Proposals submitted after that time will not be accepted.
- All Proposals and applications must be submitted in person or via e-mail. Proposals submitted in person must be submitted to Lupe Jacquez at 1000 S. Fremont Avenue, Alhambra, CA 91802 and time-stamped at the reception desk of the Eastern Los Angeles Regional Center. Proposal submitted via e-mail must be submitted at Ljacquez@elarc.org
- ELARC will review the application and determine if the project is eligible and approved for funding.

Timelines

Application Deadline	05/31/17
Public Notice of Selection of Awardee	06/30/17
Award Notification	06/30/17
Anticipated Funding of Approved Proposals	07/01/17
Completion of Project	06/30/18

Proposal Review and Selection Process

Proposals will undergo a preliminary screening to determine that the proposal is complete according to the request for proposals. Failure to follow instructions as indicated or proposals that are inconsistent with state/federal guidelines may result in rejection of the proposal, or a lower score. The review committee will be selected by the Eastern Los Angeles Regional Center and will review, score, and rank the proposals.

Proposals will be scored according to the following guidelines:

Agency Description	15 points
Program Design	40 points
Timeline and Evaluation of Project Activities	15 points
Budget and Finance	15 points
Proposal Responsiveness	15 points

Contract

The awardee(s) of the grant will enter into a contract with ELARC. He/she will submit invoices to be paid in arrears. ELARC may grant the selected organization an advanced payment of 25% of the total grant if requested in writing. Invoices will be submitted to and reviewed by ELARC to determine whether the services performed are satisfactory and the provider is entitled to payment. Any advance must be accounted for prior to paying the final claim.

Modifications of Proposals

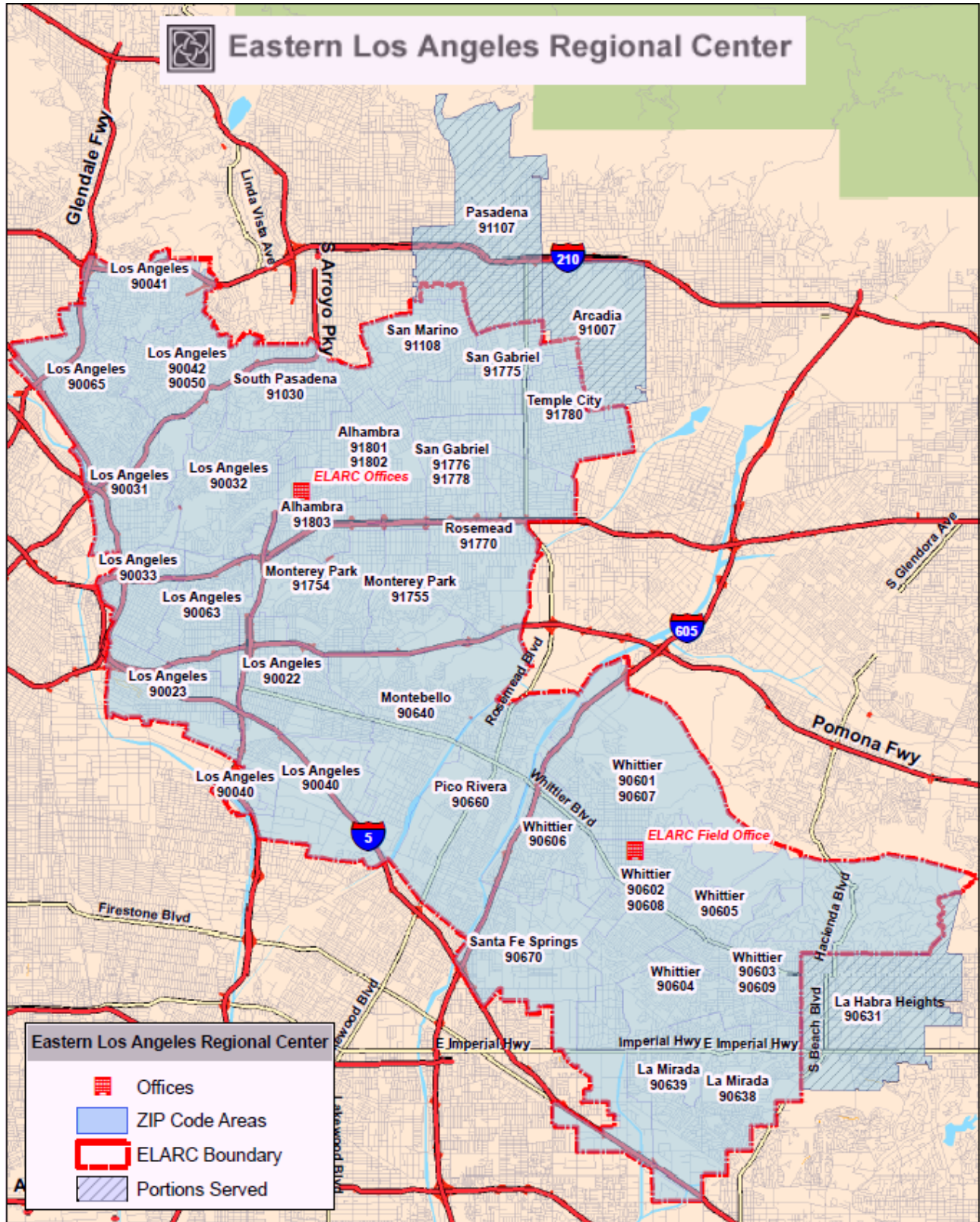
Regional Centers are required to provide the Department of Developmental Service with written notification of amendments related to the request for proposals that the Department approved. The applicant selected for the grant will enter into a contract with the Eastern Los Angeles Regional Center. Any changes to the contract will have to be mutually accepted as evidence by signature of the authorized representative(s) of each agency and reported to the Department of Developmental Services.

Budget

The proposal must include a budget for the project that includes the award plus any additional funds that may be needed and contributed by the awardee for the successful implementation of the plan. The budget must be accompanied by a budget narrative that describes each line item and how the proposed budget was calculated.

Contact Lupe Jacquez with any questions. ljacquez@elarc.org (626)248-4928

Attachment A



Eastern Los Angeles Regional Center Service Area

City	Zip Codes
Alhambra	91801, 91802, 91803
Arcadia	91007*
Boyle Heights (LA)	90033*
City Terrace (LA)	90063
Commerce	90040
East LA (LA)	90023
East LA/Commerce	90022
East Pasadena	91107*
El Sereno (LA)	90032
Eagle Rock/Highland Park (LA)	90041*, 90042, 90050
La Habra Heights	90631*
La Mirada	90638, 90639
Lincoln Heights (LA)	90031
Montebello	90640
Monterey Park	91754, 91755
Mt. Washington (LA)	90065*
Pico Rivera	90660
Rosemead	91770
San Gabriel	91775, 91776, 91778
San Marino	91108
South Pasadena	91030
Santa Fe Springs	90670
Temple City	91780*
Whittier	90601*, 90602, 90603, 90604, 90605*, 90606*, 90607, 90608, 90609

***Indicates only a portion of this city/zip code is served**

Attachment B

State of California WELFARE AND INSTITUTIONS CODE Section 4512

4512. As used in this division:

(a) "Developmental disability" means a disability that originates before an individual attains 18 years of age; continues, or can be expected to continue, indefinitely; and constitutes a substantial disability for that individual. As defined by the Director of Developmental Services, in consultation with the Superintendent of Public Instruction, this term shall include intellectual disability, cerebral palsy, epilepsy, and autism. This term shall also include disabling conditions found to be closely related to intellectual disability or to require treatment similar to that required for individuals with an intellectual disability, but shall not include other handicapping conditions that are solely physical in nature.

Attachment C

**California Code of Regulations
Title 17, Division 2
Chapter 3 - Community Services
Subchapter 2 - Vendorization
Article 2 - Vendorization Process**

§54302. Definitions.

(a) Except as provided in subsection (b) below, the following definitions shall apply to the language contained in Sections 54310 through 54390 of these regulations:

- (1) “Accreditation” means a formal determination and recognition by CARF that a Work Activity or Supported Employment Program is in compliance with the service delivery standards CARF has established for the program.
- (2) “Activity Center” means a community-based day program that serves adults who generally have acquired most basic self-care skills, have some ability to interact with others, are able to make their needs known, and respond to instructions. Activity center programs focus on the development and maintenance of the functional skills required for self-advocacy, community integration and employment;
- (3) “Adult” means a person 18 years of age or older;
- (4) “Adult Day Health Care Program” means an Adult Day Health Care Program as defined in Health and Safety Code Section 1570.7(a);
- (5) “Adult Day Programs” means those community-based day programs defined in (a)(1), above and (a)(6), (11), (13), (31), and (60) below;
- (6) “Adult Day Services” means the broad category of nonresidential services under which adult day programs are categorized;
- (7) “Adult Development Center” means a community-based day program that serves adults who are in the process of acquiring self-help skills. Individuals who attend adult development centers generally need sustained support and direction in developing the ability to interact with others, to make their needs known, and to respond to instructions. Adult development center programs focus on the development and maintenance of the functional skills required for self-advocacy, community integration, employment, and self-care;
- (8) “Age Appropriate” means the consideration of the chronological age of the person in the use of activities, instructional locations, and techniques;
- (9) “Applicant” means an individual, partnership, group, association, corporation, nonprofit organization, institution, or entity, and the officers, directors, boards of directors, owners, managing employees or agents thereof, that apply to the regional center to become a vendor;
- (10) “Authorized Agency Representative” means a person authorized to act on behalf of either the Department or the regional center, by law, by court order, or by a written statement signed by the Director of the Department or the regional center director, respectively;
- (11) “Authorized Consumer Representative” means the parent or guardian of a minor, conservator of an adult, or person who is legally entitled to act on behalf of the consumer;
- (12) “Behavior Management Program” means a community-based day program that serves adults with severe behavior disorders and/or dual diagnosis who, because of their behavior problems, are not eligible for or acceptable in any other community-based day program;
- (13) “CARF” means The Rehabilitation Accreditation Commission, as referenced in Welfare and Institutions Code, Section 4851.
- (14) “Certification” means a certification determination completed by the Department of Rehabilitation.
- (15) “Child” means a person under the age of 18 years;
- (16) “Community-based Day Programs” means those programs which provide services to individuals on an hourly or daily basis, but less than a 24-hour basis in the community rather than at a developmental center. Only the following types of services are community-based day 2

programs: activity centers, adult development centers, behavior management programs, independent living programs, infant developmental programs and social recreation programs;

(17) "Community Integration" means presence, participation and interaction in natural environments;

(18) "Congregate Living Health Facility" means a Congregate Living Health Facility as defined in Health and Safety Code Section 1250(i)(1);

(19) "Consumer" means an individual who has been determined by a regional center to meet the eligibility criteria of the Welfare and Institutions Code, Section 4512, and of Title 17, Sections 54000 , 54001 and 54010 , and for whom the regional center has accepted responsibility;

(20) "Controlling Agency" means any agency, department, or commission that by statute requires standards to be met for the issuance of a license, credential, registration, certificate or permit required for the operation or provision of service;

(21) "Days" means calendar days unless otherwise stated;

(22) "Department" means the Department of Developmental Services;

(23) "Developmental Center" means any institution referred to in the Welfare and Institutions Code, Section 4440. Developmental Center is synonymous with state hospital;

(24) "DHS" means the Department of Health Services;

(25) "DSS" means the Department of Social Services;

(26) "Direct Care Staff" means staff who personally provide direct services to consumers. Personnel who are responsible for other staff functions may be considered direct care staff only during that time when they are providing direct services to consumers or are involved in program preparation functions;

(27) "Direct Services" means hands-on training provided by the vendor in accordance with the requirements of the consumer's Individual Program Plan and the provisions of Section 56720 of these regulations;

(28) "Director" means the Director of the Department of Developmental Services;

(29) "Family Member" means an individual who: A) Has a developmentally disabled person residing with him or her; B) Is responsible for the 24-hour care and supervision of the developmentally disabled person; and C) Is not a licensed or certified resident care facility or foster family home receiving funds from any public agency or regional center for the care and supervision provided;

(30) "Functional Skills" means those skills which enable an individual to communicate, interact with others and to perform tasks which have practical utility and meaning at home, in the community or on the job;

(31) "Generic Agency" means any agency which has a legal responsibility to serve all members of the general public and which is receiving public funds for providing such services;

(32) "Generic Support(s)" means voluntary service organizations, commercial businesses, non-profit organizations, generic agencies, and similar entities in the community whose services and products are regularly available to those members of the general public needing them.

(33) "Group Practice" means more than one individual which functions as a business entity while providing services to individuals;

(34) "Habilitation Services" means community-based services purchased or provided for adults with developmental disabilities, including services provided under the Work Activity Program and the Supported Employment Program, to prepare and maintain these adults at their highest level of vocational functioning, or to prepare them for referral to Vocational Rehabilitation services;

(35) "Independent Living Program" means a community-based day program that provides to adult consumers the functional skills training necessary to secure a self-sustaining, independent living situation in the community and/or may provide the support necessary to maintain those skills. Independent living programs focus on functional skills training for adult consumers who generally have acquired basic self-help skills and who, because of their physical disabilities, do not possess basic self-help skills, but who employ and supervise aides to assist them in meeting their personal needs;

(36) "Individual Program Plan (IPP)" means a written plan that is developed by a regional center interdisciplinary (ID) team, in accordance with the provisions of the Welfare and Institutions Code, Sections 4646 and 4646.5;3

- (37) “Infant Development Program” means a community-based day program defined in the Welfare and Institutions Code, Section 4693;
- (38) “In-home Respite Services” means intermittent or regularly scheduled temporary non-medical care and supervision provided in the consumer's own home and designed to do all of the following:
- (A) Assist family members in maintaining the consumer at home;
 - (B) Provide appropriate care and supervision to protect the consumer's safety in the absence of family members;
 - (C) Relieve family members from the constantly demanding responsibility of caring for a consumer; and
 - (D) Attend to the consumer's basic self-help needs and other activities of daily living, including interaction, socialization, and continuation of usual daily routines which would ordinarily be performed by the family member;
- (39) “Interdisciplinary (ID) Team” means the group of persons convened in accordance with the Welfare and Institutions Code, Section 4646, for the purpose of preparing a consumer's IPP;
- (40) “Intermediate Care Facility” means an Intermediate Care Facility as defined in Health and Safety Code Section 1250(d);
- (41) “Intermediate Care Facility/Developmentally Disabled (ICF/DD)” means a licensed residential health facility which provides care and support services to developmentally disabled consumers whose primary need is for developmental services and who have a recurring, but intermittent, need for skilled nursing services;
- (42) “Intermediate Care Facility/Developmentally Disabled-Habilitative (ICF/DD-H)” means a licensed residential health facility which has as its primary purpose the furnishing of 24-hour personal care, developmental training, habilitative, and supportive health services in a facility with 15 beds or less to residents with developmental disabilities;
- (43) “Intermediate Care Facility/Developmentally Disabled-Nursing (ICF/DD-N)” means a licensed residential health facility which has as its primary purpose the furnishing of 24-hour nursing supervision, personal care, and training in habilitative services in a facility with 4-15 beds to medically fragile developmentally disabled consumers, or to consumers who demonstrate a significant developmental delay that may lead to a developmental disability if not treated. Such consumers must have been certified by a physician as not requiring skilled nursing care;
- (44) “Long-Term Health Care Facility” means an Adult Day Health Care Program, a Congregate Living Health Facility, a Skilled Nursing Facility (SNF), an Intermediate Care Facility (ICF), an Intermediate Care Facility/Developmentally Disabled (ICF/DD), an Intermediate Care Facility/Developmentally Disabled-Habilitative (ICF/DD-H), or an Intermediate Care Facility/Developmentally Disabled-Nursing (ICF/DD-N);
- (45) “Management Organization” means a separate and distinct corporation or entity which operates two or more services;
- (46) “Mobility Training” means individually planned activities and instruction which enable adults with developmental disabilities to utilize the most normalizing independent transportation modes possible;
- (47) “Natural Environment” means places and social contexts commonly used by individuals without developmental disabilities;
- (48) “Natural Supports” means, pursuant to Welfare and Institutions Code, Section 4512(e), personal associations and relationships typically developed in the family and community that enhance or maintain the quality and security of life for people;
- (49) “Nonresidential Services” means all services provided by any vendor other than a residential facility;
- (50) “Nursing Facility” means a licensed health facility or a distinct part of a hospital which provides continuous skilled nursing and supportive care to patients whose primary need is for availability of skilled nursing care on an extended basis. It provides 24-hour inpatient care and, as a minimum, includes physician, skilled nursing, dietary and pharmaceutical services, and an activity program;
- (51) “Program Preparation Functions” means secondary activities performed by non-residential direct care staff, such as preparation of lesson plans, completion of the necessary documentation required by these regulations, preparation and clean-up of the area where the direct service is 4

provided to consumers, or involvement in other duties such as staff meetings and parent conferences;

(52) "Purchase of Service Funds" means those funds identified in the Budget Act for the purpose of purchasing services, provided by vendors, for consumers;

(53) "Reasonably suspected" means an objectively reasonable suspicion that a person would entertain, based upon facts that could cause a reasonable person in a like position, drawing, when appropriate, on his or her training and experience, to suspect abuse.

(54) "Regional Center" means a diagnostic, counseling, and service coordination center for developmentally disabled persons and their families which is established and operated pursuant to the Welfare and Institutions Code, Sections 4620 through 4669, by a private nonprofit community agency or corporation acting as a contracting agency. As used in these regulations, any reference to the regional center shall, by reference, be applicable to those agencies or persons with which the regional center contracts to provide service coordination to consumers under the provisions of the Welfare and Institutions Code, Section 4648;

(55) "Residential Facility" means any licensed community care facility as defined in Health and Safety Code Section 1502(a)(1), (4), (5) or (6), or a licensed residential care facility for the elderly as defined in Health and Safety Code Section 1569.2; (56) "Self-Advocacy" means the awareness, motivation and ability of an individual to represent and communicate his or her own interests, to exercise personal choice, to exert control over his or her environment, and to avoid exploitation and abuse;

(57) "Self-Care" means meeting one's physical and personal needs, such as dressing, grooming and hygiene without dependence on others or having the ability to direct others to meet those needs;

(58) "Service Catchment Area" means the geographical area within which a regional center provides services specified in its contract with the Department as required by the Welfare and Institutions Code, Section 4640;

(59) "Service Code" means a number which is assigned by the vendoring regional center to a vendor which indicates the type of authorized service to be provided;

(60) "Service Contract" means an agreement entered into between a regional center and a non-residential vendor which specifies the level of payment and units of service to be used by the vendor to charge and invoice the regional center for services provided to consumers;

(61) "Service Design" means a written description of the service delivery capabilities and orientation developed, maintained, and implemented by a SLS vendor;

(62) "Services" means assistance provided, and duties performed, by a vendor for a consumer;

(63) "Skilled Nursing Facility (SNF)" means a Skilled Nursing Facility as defined in Health and Safety Code Section 1250(c);

(64) "Social Recreation Program" means a community-based day program which provides community integration and self-advocacy training as they relate to recreation and leisure pursuits;

(65) "Special Incident Report" is the documentation prepared by vendor staff or long-term health care facility staff detailing a special incident and provided to the regional center;

(66) "Staffing Ratio" or "Staff-to-Consumer Ratio" means the numerical relation of the number of direct care staff to the number of consumers;

(67) "Statewide Vendor Panel" means the statewide listing of all vendors which contains information specified in Section 54334 of these regulations;

(68) "Subcode" means a series of a maximum of five numbers and/or letters which is assigned by the vendoring regional center to a vendor for billing purposes;

(69) "Supported Employment" means services that are provided by a job coach in order to support and maintain an individual with developmental disabilities in employment;

(70) "Supported Employment Program" means a program that meets the requirements of the term supported employment, as defined in this section, and of the terms, integrated work, supported employment placement, allowable supported employment services, group services, and individualized services as defined in Section 58801 .

(71) "Supported Living Service(s) (SLS)" means those services and supports referenced in Section 54349 (a) through (e), and specified as SLS service and support components in Title 17, Section 58614, which are provided by a SLS vendor, paid for by the regional center, and support consumers' efforts to:5

- (A) Live in their own homes, as defined in Title 17, Section 58601 (a)(3);
- (B) Participate in community activities to the extent appropriate to each consumer's interests and capacity; and
- (C) Realize their individualized potential to live lives that are integrated, productive, and normal;
- (72) "Unit of Service" means the increment of service provided to consumers which is used to charge and invoice the regional center for services provided. The increment of service is specified as hours, days, transportation mileage or any other increment of service agreed to by the Department, regional center and the vendor;
- (73) "User Regional Center" or "Utilizing Regional Center" means any regional center which utilizes a service within the vendoring regional center's catchment area;
- (74) "Vendor" means an applicant which has been given a vendor identification number and has completed the vendorization process, and includes those specified in Section 54310 (d) and (e);
- (75) "Vendor Application" or "Application Packet" means the form, DS 1890 (7/2011), and the information specified in Section 54310 (a)(1) through (10) of these regulations;
- (76) "Vendor Identification Number" means the unique number which is assigned to each vendor in order to establish a recordkeeping and tracking system for regional centers' billing purposes;
- (77) "Vendoring Regional Center" means the regional center in whose service catchment area the vendor is located;
- (78) "Vendorization" means the process used to:
- (A) Verify that an applicant meets all of the requirements and standards pursuant to Section 54310 of these regulations prior to the provision of services to consumers; and
- (B) Assign vendor identification numbers, service codes and subcodes, for the purpose of identifying vendor expenditures;
- (79) "Voucher" means a written authorization issued by a regional center to a family member or consumer to procure the service for which the voucher was issued and which specifies the maximum reimbursement authorized by the regional center.
- (80) "Work Activity Program" includes, but is not limited to, Work Activity centers or settings that provide support to consumers engaged in paid work and have demonstrated that the program is in compliance with Department of Rehabilitation certification standards or are accredited by CARF;
- (b) The following definitions shall apply to Section 54311:
- (1) "Excluded Individuals or Entities" means either those individuals and entities that have been placed on the U.S. Department of Health and Human Services Office of Inspector General (OIG) List of Excluded Individuals/Entities and the Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider list or those individuals and entities that meet the criteria included in Section 54311(a)(6);
- (2) "Indirect Ownership Interest" means an ownership interest in an entity that has an ownership interest in the applicant or vendor entity. This term includes an ownership interest in any entity that has an indirect ownership interest in the applicant or vendor entity;
- (3) "Managing Employee" means a general manager, business manager, administrator, director, or other individual who exercises operational or managerial control over, or who directly or indirectly conducts the day-to-day operation of an institution, organization, agency or business entity;
- (4) "Ownership Interest" means the possession of equity in the capital, the stock or the profits of an applicant or vendor entity;
- (5) "Person with an Ownership or Control Interest" means a person or corporation that:
- (A) Has an ownership interest totaling 5 percent or more in an applicant or vendor entity;
- (B) Has an indirect ownership interest equal to 5 percent or more of an applicant or vendor entity;
- (C) Has a combination of direct or indirect ownership interests equal to 5 percent or more in an applicant or vendor entity;
- (D) Owns an interest of 5 percent or more in any mortgage, deed of trust, note, or other obligation secured by the applicant or vendor entity if that interest equals at least 5 percent of the value of the property or assets of the applicant or vendor entity;
- (E) Is an officer or director of an applicant or vendor entity that is organized as a corporation; or
- (F) Is a partner in an applicant or vendor entity that is organized as a partnership;

(6) “Significant Business Transaction” means any business transaction or series of transactions that, during any one fiscal year, exceed the lesser of \$25,000 or 5 percent of an applicant or vendor’s total operating expenses;

(7) “Subcontractor” means an individual, agency, or organization to which an applicant or vendor entity has contracted or delegated some of its management functions or responsibilities of providing services;

(8) “Wholly Owned Supplier” means a supplier whose total ownership interest is held by an applicant or vendor entity or by a person, persons, or other entity with an ownership or control interest in an applicant or vendor entity.

Authority cited: Sections 4405, 4648(a), 4648.12(c)(1)(A), 4689.7(c) and 4866, Welfare and Institutions Code; and Section 11152, Government Code.

Reference: Sections 1250 and 1502, Health and Safety Code; Sections 240, 242, 243.4, 245, 261, 264.1, 273d, 285, 286, 288, 288a, 289, 311.2, 311.3, 311.4, 647a, 11165.1, 11165.2, 11165.3 and 11165.6, Penal Code; Sections 4504 , 4512(i), 4646.5, 4648(a), 4648.12, 4689.7(c), 4691, 4693, 4791, 4851, 12305.81(a)(2), 15610.57 and 15610.63; and Article II, Chapter 5, Welfare and Institutions Code; and Title 42, Code of Federal Regulations, Sections 455.104, 455.105 and 455.106.