



## **EASTERN LOS ANGELES REGIONAL CENTER**

1000 S. Fremont Ave. • P.O. Box 7916 • Alhambra, CA 91802-7916  
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### **Transparency and Public Information Policy Approved By Board of Directors 10/11/11**

#### **Background:**

ELARC recognizes the importance of transparency and accountability to the community it serves. As established in the Lanterman Developmental Disabilities Services Act, ELARC is committed to reporting information with accuracy and transparency and maintaining full compliance with the laws, rules and regulations that govern ELARC's business.

#### **Policy:**

##### ***Public Information***

To promote transparency, ELARC will post on its website the following information:

- (1) Annual Independent audit;
- (2) Biannual fiscal audits conducted by the Department of Developmental Services (DDS);
- (3) The annual performance contract and year-end performance contract entered into with DDS;
- (4) The biannual Home and Community Based Services Waiver Program Review conducted by DDS and the State Department of Health Care Services;
- (5) Purchase of Service Policies (POS);
- (6) A list with names, types of service, and contact information of all purchase of services (POS) vendors, except consumers or family members of consumer;
- (7) Service Provider rates;
- (8) Contract awards, including the organization or entity awarded the contract and the amount and purpose of the award;
- (9) Statement for establishing negotiated rates;
- (10) Current salary schedule for all personnel classifications;
- (11) IRS form 990;
- (12) IRS Determination letter; as a non-profit corporation
- (13) Prior fiscal year expenditures from the regional center operations budget for all administrative services, including managerial consultant, accounting, personnel, labor relations, and legal services, whether procured under a written contract or otherwise;
- (14) Bylaws of the regional center governing board;

- (15) Board meeting agenda and approved minutes of open meetings of the Board and all committees of the Board
- (16) The Board approved Transparency and Public Information Policy;
- (17) The Board approved Conflict-of-Interest Policy;
- (18) The Board approved Request for Proposal Policy;
- (19) The Board approved Whistleblower Policy;

Under no circumstances shall this policy be construed to require production of confidential consumer information which is protected by law from disclosure.