

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

Sample #1 UCI: 7300180 (6) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
02/06/2024	D	1	This entry is for documenting that the service coordinator (SC) received a copy of a form. This description is not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed.	1 unit changed to zero units claimed in SANDIS as the work activity did occur. Reversed claim in UFS.
10/11/2024	D	5	This entry is for completing a Medicaid Waiver (MW) recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	5 units changed to zero units claimed in SANDIS as the work activity did occur. Reversed claim in UFS.

Sample #2 UCI: 7926208 (9) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
12/19/2023	D	4	This entry is for the completion of an Individual Program Plan (IPP) report. There is a previous entry on 12/19/2023 for the same activity. This appears to be the result of a duplicate entry. Therefore, the time claimed should be reversed.	Duplicate entry deleted in SANDIS and claim reversed in UFS.
02/05/2024 07/22/2024 07/23/2024 07/25/2024	D D D D	1 2 1 1	These entries are for documenting that the SC received a copy of a form and uploaded them. These descriptions are not sufficient to determine if these are case management activity. Therefore, the time claimed should be reversed.	Units for entries on 02/05/2024, 07/22/2024, and 07/23/2024 were changed to Zero units as the work activity did occur. The units claimed were reversed in UFS. For the entry on 07/25/2024, additional information was added to justify the unit claimed as a case management activity. No changes to unit claimed.

Sample #3 UCI: 7300106 (1) unit

Date	Activity	RC Units	Comments	Regional Center Plan/Response
11/30/2023	D	1	This entry is for reviewing and filing money management receipts. The	1 unit changed to zero units claimed in SANDIS

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

			direct provision of service, such as money management, cannot be claimed as case management. Therefore, the time claimed should be reversed.	as the work activity did occur. Reversed claim in UFS.
--	--	--	--	--

Sample #4 UCI: 7423668 (7) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
12/08/2023	D	7	This entry is for the completion of an IPP report. There is a previous entry on 11/02/2023 for the same activity. This appears to be the result of a duplicate entry. Therefore, the time claimed should be reversed	Duplicate entry deleted in SANDIS and claim reversed in UFS.

Sample #5 UCI: 7301229 (5) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
06/17/2024 06/17/2024 06/17/2024 06/17/2024 06/17/2024	D D D D D	1 1 1 1 1	These entries are for creation of purchase of service (POS) related to the authorization of prescription medications. When combined these descriptions do not support the time claimed. Therefore, the claimed should be reduced to an amount appropriate to the task.	Units claimed for 06/17/2024 reduced to one entry for a total of 2 units for "Submitted POS for authorization of prescription meds through Parkview Medical Plaza Pharmacy for the months of July 2023 through November 2023." 3 units reversed in UFS, leaving 2 units claimed for documentation on 06/17/2024.

Sample #7 UCI: 7301025 (17) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
12/12/2023 02/13/2024	C C	1 1	These entries are for documenting the receipt of an email. These descriptions are not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed.	Additional information added to entries for 12/12/2023 and 02/13/2024 to justify the units claimed. No changes to UFS.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

01/25/2024 01/29/2024 07/22/2024	D D D	1 1 1	These entries are for the receipt of a program checklist, submission of an annual individual service plan and a behavioral progress report. These descriptions are not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed.	Units for entries on 01/25/2024, 01/29/2024, and 07/22/2024 were changed to Zero units as the work activity did occur. The units claimed were reversed in UFS.
04/09/2024 05/24/2024 08/09/2024 08/09/2024 08/12/2024 09/09/2024	T T T T T T	1 1 1 1 1 1	These entries are for documenting the receipt of emails. There are also 2 duplicate entries dated 08/09/2024. These descriptions are not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed.	<p>Units for entries on 04/09/2024, 08/09/2024, and 08/12/2024 were changed to Zero units as the work activity did occur. Reversed in UFS.</p> <p>One entry for 08/09/2024 was deleted as it was a duplicate entry. Reversed in UFS.</p> <p>Additional information was added to entries for 05/24/2024 AND 09/09/2024 to justify the activities claimed. No change made to UFS.</p>
04/16/2024 04/18/2024 07/17/2024	D D D	1 2 1	These entries are for receiving and uploading documents. These are administrative activities. Therefore, the time claimed should be reversed.	<p>Unit claimed for 04/16/2024 was changed to Zero as the work activity did occur. Reversed in UFS.</p> <p>Additional information was added to entry for 04/18/2024 to justify the units claimed. No changes made to UFS for this entry.</p> <p>Unit claimed for 07/17/2024 was changed to Zero as the work activity did occur. Reversed in UFS.</p>

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

08/01/2024	T	2	These entries are for documenting that the SC received a copy of a form and submitting form to supervisor for review. This is an administrative activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claim reversed in UFS.
------------	---	---	---	--

Sample #8 UCI: 7328699 (4) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
01/04/2024	D	2	These entries are for receiving and uploading documents. This description is not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.
03/14/2024	D	2		

Sample #9 UCI: 7323536 (4) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
05/30/2024	D	2	These entries are for completing a MW recertification form and making edits. These are MW eligibility activities. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.
07/09/2024	D	2		

Sample #10 UCI: 7496579 (3) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
01/11/2024	D	1	This entry is for completing a MW recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.
01/17/2024 01/24/2024	T T	1 1	These entries document the receipt of emails. This description is not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed	Additional information added to entry for 01/17/2024 to justify unit claimed. No change in UFS. Units claimed for 01/24/2024 entry changed to Zero as the work activity did occur. Claims reversed in UFS.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

Sample #11 UCI: 7307331 (5) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
11/08/2023	T	2	This entry is for updating information in Sandis. This is an administrative activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.
08/07/2024	T	3	This entry is for completing a MW recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.

Sample #12 UCI: 7318003 (10) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
12/27/2023	D	2	This entry is for completing a MW recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.
02/28/2024 06/10/2024	T T	2 1	These entries are for the receipt of an email. These descriptions are not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed	Units claimed for both entries were changed to Zero as the work activity did occur. Claims reversed in UFS.
10/24/2024 10/24/2024 10/24/2024 10/24/2024	T T T T	1 1 2 1	These entries are for a call to arrange an IPP meeting, creation and filing of appointment letter, preparation of IPP file and creation of a meeting link sent to the planning team. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	Unit claimed for the 10/24/2024 entry for providing the Zoom link to parent was combined with the 10/24/2024 entry for scheduling the IPP meeting with parent and deleted. 10/24/2024. The units claimed for entries on 10/24/2024 for creating the IPP appointment letter and preparing an IPP meeting file for the family were changed to Zero as the work activities did occur. A total of 4 units were reversed in UFS.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

Sample #13 UCI: 7309012 (4) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
09/05/2024	C	4	This entry is for completing a MW recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.

Sample #14 UCI: 7330327 (1) unit

Date	Activity	RC Units	Comments	Regional Center Plan/Response
11/13/2024	D	1	This entry is for scanning and uploading a checklist. This is an administrative activity. Therefore, the time claimed should be reversed.	Deleted and claim reversed.

Sample #15 UCI: 6046320 (1) unit

Date	Activity	RC Units	Comments	Regional Center Plan/Response
11/16/2023	D	1	This entry is for receiving a signed DS2200 and forwarding it to the MW. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.

Sample #16 UCI: 7307411 (2) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
09/04/2024	D	2	This entry is for completing a MW recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.

Sample #17 UCI: 7303315 (7) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
06/26/2024	T	1	These entries are for receiving and reviewing an email and then a separate entry on the same day for replying to the email reviewed. When combined these descriptions do not support the time claimed. Therefore, the time	Entry on 06/26/2024 replying to the AST worker was deleted and information in that entry was consolidated into on Telephone contact on 06/26/2024 with the AST
06/26/2024	T	1		
06/26/2024	T	1		
08/19/2024	T	1		
08/19/2024	T	1		
08/19/2024	T	1		
08/19/2024	T	1		

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

			claimed should be reduced to an amount appropriate to the task.	<p>worker. One unit claimed. 06/26/2024 entry for telephone contact with the ILS worker was deleted as it did not speak to any case management activity. 2 units reversed in UFS for telephone contact on 06/26/2024.</p> <p>Total of 4 entries for telephone contact with the ILS worker on 08/19/2024 to schedule the IPP meeting. 3 entries were deleted, and information was added to the 1 entry. Total of 3 units reversed in UFS for telephone contact on 08/19/2024.</p>
--	--	--	---	--

Sample #18 UCI: 7307972 (2) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
08/14/2024	T	1	These entries are for the receiving of an email. These descriptions are not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed	Units claimed changed to Zero as the work activity did occur. Claims reversed in UFS.
09/11/2024	T	1		

Sample #19 UCI: 7306897 (15) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
05/30/2024	T	1	These entries are for back-and-forth communication between the SC and the individual or supervisor regarding the same email topic on the same day. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	Entries for Telephone contact on 05/30/2024 were consolidated into one entry for a total of 4 units regarding e-mail communication throughout the course of the day regarding social recreational services. The other 4 entries were deleted. A total of 3
05/30/2024	T	2		
05/30/2024	T	2		
05/30/2024	C	1		
05/30/2024	T	1		
05/30/2024	C	1		
05/30/2024	C	1		
05/30/2024	T	1		
09/16/2024	C	2		
09/16/2024	C	1		
09/16/2024	C	1		

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				<p>units reversed in UFS under telephone contact.</p> <p>2 entries on 05/30/2024 for collateral contact with the supervisor were deleted and consolidated into one entry on 05/30/2024 and changed to 2 units claimed. One unit reversed in UFS under collateral contact.</p> <p>2 entries on 09/16/2024 for collateral contact with the Aveanna FMS were deleted and consolidated into one entry on 09/16/2024 and changed to 1 unit claimed. 3 units reversed in UFS under collateral contact.</p>
09/12/2024	C	1	This entry is for the receipt of an automated email from a vendor. This description is not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed	Deleted entry and reversed 1 unit in UFS under collateral contact.

Sample #20 UCI: 7185024 (79) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
11/16/2023	D	4	This entry is for the receipt of a quarterly report. This description is not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed	Additional information has been added to the 11/16/2023 entry to detail the case management activity. Units were reduced from 4 to 2. 2 units were reversed in UFS under documentation.
11/29/2023 01/12/2024 01/18/2024	D D D	4 5 4	These entries are for confirming service hours, email and phone contact with individual's representatives, planning team and vendors, as well as the	11/29/2023 entry reduced to 1 unit. 3 units reversed in UFS under documentation.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

02/06/2024	D	3	receipt and preparation of documents	01/12/2024 entry
02/06/2024	D	6	and reports. These descriptions do not	reduced to 1 unit.
05/21/2024	D	3	support the time claimed. Therefore,	01/18/2024 entry
06/20/2024	D	3	the time claimed should be reduced to	reduced to 2 units. Total
06/27/2024	T	5	an amount appropriate to the task.	of 6 units reversed under
06/27/2024	D	4		documentation for
07/29/2024	D	3		01/2024.
09/04/2024	D	5		
10/03/2024	T	6		02/06/2024 entry
10/03/2024	T	10		reduced to 1 unit. Other
10/16/2024	D	7		entry on 02/06/2024
10/21/2024	D	7		reduced to 2 units. Total
				of 6 units reversed in
				UFS under
				documentation for
				02/2024.
				05/21/2024 entry deleted
				and 3 units reversed in
				UFS.
				06/20/2024 entry
				reduced to one unit.
				06/27/2024 telephone
				contact reduced to 2
				units. 06/27/2024
				documentation reduced
				to 2 units. Total of 4
				units reversed in UFS for
				documentation and 3
				units reversed in URFS
				for telephone contact.
				07/29/2024 entry for
				documentation reduced
				to 1 unit. Total of 2 units
				reversed in UFS.
				09/04/2024 entry for
				documentation reduced
				to one unit. Total of 4
				units reversed for
				documentation in UFS.
				10/03/2024 entry for
				telephone contact
				reduced from 6 units to 2
				units.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				<p>10/03/2024 entry for telephone contact reduced from 10 units to 1.</p> <p>10/16/2024 entry for documentation reduced from 7 units to 1 unit.</p> <p>10/21/2024 entry for documentation reduced from 7 units to 1 unit.</p> <p>Total of 12 units reversed in UFS for documentation. Total of 13 units reversed for telephone contact in UFS.</p>
--	--	--	--	--

Sample #21 UCI: 7403609 (12) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
01/16/2024 01/16/2024 01/16/2024	D C C	2 1 1	These entries are for reviewing and completing a money management request form, sending it to the supervisor and updating and uploading the money management forms. The direct provision of service, such as money management, cannot be claimed as case management. Therefore, the time claimed should be reversed.	Units claimed for the 3 entries on 01/16/2024 were changed to Zero as the work activity did occur. Claims reversed in UFS.
04/12/2024	D	3	This entry is for completing a MW form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed were changed to Zero as the work activity did occur. Claims reversed in UFS.
10/22/2024 10/22/2024 10/22/2024 10/22/2024	T T T T	2 1 1 1	These entries are for receiving, reviewing and responding to emails. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	There were 4 entries for telephone contact on 10/22/2024. Information from 3 of the telephone entries was consolidated into one entry and were then deleted. The one remaining entry for telephone contact on

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				10/22/2024 was reduced from 2 units to 1 unit. Total of 4 units reversed in UFS under telephone contact.
--	--	--	--	--

Sample #22 UCI: 7319403 (1) unit

Date	Activity	RC Units	Comments	Regional Center Plan/Response
12/05/2023	T	1	This entry is for an attempted phone contact with the individual. This description is not sufficient to determine if this is case management activity. Therefore, the time claimed should be reversed.	Entry was deleted and claim reversed in UFS.

Sample #23 UCI: 7316366 (65) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
01/04/2024	D	2	This entry is for the SC completing money management form. The direct provision of service, such as money management, cannot be claimed as case management. Therefore, the time claimed should be reversed.	Units claimed were changed to Zero as the work activity did occur. Claims reversed in UFS.
05/29/2024	D	1	This entry is for updating face sheet. This is an administrative activity. Therefore, the time claimed should be reversed.	Units claimed were changed to Zero as the work activity did occur. Claims reversed in UFS.
05/29/2024	T	1	These entries are for a series of email communication, including receiving, reviewing and replying to messages within the same email thread. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	3 entries on 5/29/2024 in which SC introduced self to individual and discussed #23 being his own payee was consolidated into one entry for 1 unit. 2 entries were deleted.
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
05/29/2024	T	1		
06/24/2024	T	2		
06/24/2024	T	1		
06/24/2024	T	1		
07/11/2024	T	1		
07/11/2024	T	1		
				Unit claimed on 05/29/2024 for updating the face sheet was changed to Zero as the work activity did occur.
				2 duplicate entries on 05/29/2024 deleted.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

07/11/2024	T	1		05/29/2024 entries for emails between SC and POS representative consolidated into one entry and 1 unit claimed.
07/18/2024	T	1		
07/18/2024	T	1		
07/18/2024	T	1		
07/18/2024	T	1		
08/12/2024	T	1		05/29/2024 entries for emails between current SC and previous SC consolidated into one entry and 1 unit claimed.
08/12/2024	T	1		
08/12/2024	T	1		
08/12/2024	T	1		
08/12/2024	T	1		
08/12/2024	T	1		Total of 11 units reversed for telephone contact on 5/29/2024.
08/12/2024	T	1		
08/12/2024	T	1		
08/12/2024	T	1		
08/12/2024	T	1		
08/12/2024	T	1		2 duplicate entries for 6/24/2024 deleted. Entry for telephone contact on 06/24/2024 reduced from 2 units to 1 unit.
08/22/2024	T	1		
08/22/2024	T	1		
08/22/2024	T	1		
08/22/2024	T	1		
08/22/2024	T	1		Total of 3 units reversed in UFS for telephone contact for 06/2024.
08/22/2024	T	1		
08/22/2024	T	1		
08/22/2024	T	1		
08/22/2024	T	1		
08/26/2024	T	1		3 entries on 07/11/2024 for e-mail between service coordinator and support staff changed to Zero units as the work activity did occur.
08/26/2024	T	1		
08/26/2024	T	1		
08/26/2024	T	1		
10/17/2024	T	1		
10/17/2024	T	1		Total of 3 units reversed in UFS for telephone contact on 07/11/2024.
10/17/2024	T	1		
10/24/2024	T	1		
10/24/2024	T	1		
10/24/2024	T	1		
10/24/2024	T	1		Total of 5 entries on 07/18/2024 for e-mail exchange between the Service Coordinator and the SLS provider to schedule the IPP meeting. Information taken from 4 entries and consolidated into 1. The 4 entries were deleted.
10/24/2024	T	1		
10/24/2024	T	1		
10/24/2024	T	1		
10/24/2024	T	1		

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				<p>Total of 4 units for telephone contact on 07/18/2024 reversed in UFS.</p> <p>Total of 7 units reversed in UFS for telephone contact for the month of 07/2024.</p> <p>9 entries on 08/12/2024 for coordinating an internal meeting to discuss #23 was consolidated and reduced to 1 entry for 2 units.</p> <p>2 entries on 08/12/2024 for e-mails between Service Coordinator and SLS provider regarding #23's lease agreement for placement was reduced to 1 entry and 1 unit.</p> <p>Total of 9 units reversed in UFS for telephone contact for 08/12/2024.</p> <p>4 entries for telephone contact on 08/22/2024 were deleted due to being duplicate entries. 5 entries on 08/22/2024 were deleted and information was added to 1 entry for telephone contact on 08/22/2024 which was an internal e-mail exchange between ELARC staff.</p> <p>Total of 9 units reversed in UFS for telephone contact on 08/22/2024.</p>
--	--	--	--	---

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				<p>2 entries for telephone contact on 08/26/2024 were deleted due to being duplicate entries. 1 entry on 08/26/2024 for telephone contact was deleted and information added to 1 entry only on 08/26/2024 for telephone contact which was an e-mail exchange with the SLS provider.</p> <p>Total of 3 units reversed in UFS for telephone contact on 08/26/2024.</p> <p>Total of 21 units reversed for telephone contact in the month of 08/2024.</p> <p>2 entries for telephone contact on 10/14/2024 were deleted due to being duplicate entries. Reversed UFS. (Note – the 10/14/2024 were not identified in the original draft report)</p> <p>1 entry for telephone contact on 10/17/2024 deleted and information added to another entry for telephone contact on 10/17/2024 leaving only 1 entry for that date. Total of 3 units reversed in UFS for telephone contact on 10/17/2024.</p> <p>5 entries for telephone contact on 10/24/2024 deleted; all information added to leave only 1 entry for telephone</p>
--	--	--	--	--

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				contact on 10/24/2024 which is an e-mail exchange between the SC and DOR. Total of 5 units reversed in UFS for telephone contact on 10/24/2024.
10/02/2024	T	1	This entry is for the receipt and review of an email. There is a previous entry on 10/02/2024 for the same activity. This appears to be the result of a duplicate entry. Therefore, the time claimed should be reversed.	Duplicate entry was deleted. Claim reversed in UFS.
10/24/2024	T	1	This entry is for sending an email regarding a referral to the Department of Rehabilitation. There is a previous entry on 10/24/2024 for the same activity. This appears to be the result of a duplicate entry. Therefore, the time claimed should be reversed.	Duplicate entry was deleted. Claim reversed in UFS. Total of 11 units for telephone contact reversed in UFS for the month of 10/2024.

Sample #24 UCI: 7304787 (14) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
11/14/2023	D	2	This entry is for completing a MW form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed were changed to Zero as the work activity did occur. 2 units reversed in UFS.
04/04/2024 04/04/2024 04/15/2024 04/15/2024 05/14/2024 05/14/2024 05/20/2024 05/20/2024 05/20/2024	T T T T T T D C	1 1 1 1 2 1 1 1 1	These entries are for receiving, responding to and forwarding emails. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task	1 entry for telephone contact on 04/04/2024 was deleted and information was added to the 1 remaining entry on 04/04/2024 regarding a QTLY progress report. 1 entry for telephone contact on 04/15/2024 was deleted and information was added to the 1 remaining entry on 04/15/2024 regarding a dental consent.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				<p>Total of 2 units reversed in UFS for telephone contact in the month of 04/2024.</p> <p>1 entry for telephone contact on 05/14/2024 was deleted and information was added to the 1 remaining entry on 05/14/2024 regarding a dental consent. The remaining entry was also reduced to from 2 units to 1 unit.</p> <p>1 entry for documentation and 1 entry for collateral on 05/20/2024 were deleted and information from those entries were added the 1 entry on 05/20/2024 for telephone contact for e-mail exchange regarding change in date for dental procedure and new consent forms needed.</p> <p>Total of 4 units reversed in UFS for the month of 05/2024 (2 units for telephone contact, 1 unit for collateral, 1 unit for documentation).</p>
09/11/2024	D	2	<p>This entry is for the SC reviewing and updating individual information from the IPP. There is a previous entry on 9/11/2024 for the same activity. This appears to be the result of a duplicate entry. Therefore, the time claimed should be reversed.</p>	<p>Different information from the duplicate entry was combined into one entry for 09/11/2024 reducing it to 1 unit. Second entry for 09/11/2024 was deleted. Total of 2 units were reversed in UFS.</p>

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

Sample #25 UCI: 7337889 (2) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
04/15/2024	T	2	This entry is for the SC emailing a vendor to obtain information needed to write POS. The description does not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	Units claimed were reduced to 1 unit. 1 unit reversed in UFS.

Sample #26 UCI: 7330390 (5) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
09/03/2024	T	1	These entries are for providing a completed document, receiving approval notification, emailing and signing a letter, uploading it to supervisor and submitting IPP forms. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	2 entries on 09/03/2024 for telephone contact to/from supervisor regarding the conservatorship report and submission of report were deleted and the information added to the 1 entry on 09/03/2024 regarding this matter. Units for the 2 entries on 09/03/2024 for documentation regarding signing a conservatorship letter and submitting IPP documents to the unit secretary were changed to Zero as the work activity did occur. Total of 4 units reversed in UFS for the month of 09/2024 (2 units for telephone contact and 2 units for documentation).
09/03/2024	T	1		
09/03/2024	T	1		
09/03/2024	D	1		
09/03/2024	D	1		

Sample #27 UCI: 7334612 (8) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
01/12/2024	D	3	This entry is for generating a POS. The description does not support the time claimed. Therefore, the time claimed	Units claimed were reduced to 1 unit. 2 units reversed in UFS.

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

			should be reduced to an amount appropriate to the task.	
04/25/2024 04/25/2024 04/25/2024	T T D	1 1 3	These entries are for requesting and receiving a quote from a vendor and generating a POS. These descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	<p>Entry on 04/25/2024 for receiving the translation quote was deleted and information was added to the one entry on 04/25/2024 regarding this matter.</p> <p>Units claimed on 04/25/2025 for completing/submitting the POS for the translation services was reduced from 3 units to 1 unit.</p> <p>Total units reversed in UFS for the month of 04/2024 was 3 (1 unit for telephone contact; 2 units for documentation).</p>

Sample #28 UCI: 7335992 (25) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
11/30/2023	D	3	This entry is for completing a MW recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed were changed to Zero as the work activity did occur. Claims reversed in UFS.
12/18/2023 01/18/2024 06/11/2024 06/20/2024	T T T D	3 2 2 3	These entries are for the SC sending emails. These descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	Units reduced in SANDIS. Units reduced in UFS.
09/24/2024 09/24/2024	D D	4 4	These entries are for reviewing documents for the IPP and updating Client Development Evaluation Report information before sending the IPP packet. When combined these descriptions do not support the time claimed. Therefore, the time claimed	Both entries for documentation on 09/24/2024 were reduced from 4 units to 2 units each. Total of 4 units reversed in UFS for

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

			should be reduced to an amount appropriate to the task.	documentation on 09/24/2024.
09/30/2024 09/30/2024	D D	2 2	These entries are for the SC sending emails. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	Both entries for documentation on 09/30/2024 were reduced from 2 units to 1 unit each. Total of 2 units reversed in UFS for documentation on 09/30/2024. Total of 6 units reversed in UFS for documentation in the month of 09/2024.

Sample #29 UCI:7333298 (5) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
06/12/2024	D	5	This entry is for the SC reviewing the individual's file in preparation for the IPP meeting. There is a previous entry on 05/28/2024 for the same activity. This appears to be the result of a duplicate entry. Therefore, the time claimed should be reversed.	Duplicate entry was deleted. Claims reversed in UFS.

Sample #30 UCI: 7343843 (4) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
05/13/2024	D	4	This entry is for completing a MW recertification form. This is a MW eligibility activity. Therefore, the time claimed should be reversed.	Units claimed were changed to Zero as the work activity did occur. Claims reversed in UFS.

Sample #31 UCI: 7344863 (14) units

Date	Activity	RC Units	Comments	Regional Center Plan/Response
06/11/2024 06/11/2024	D D	2 2	These entries are for completing a respite needs assessment to determine hours and submitting the POS. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	06/11/2024 documentation entry for 2 units for submitting POS for respite services was reduced to 1 unit. Additional information was added to the 06/11/2024 entry for

**Eastern Los Angeles Regional Center
TARGETED CASE MANAGEMENT REVIEW**

				documentation for completing the respite assessment form to justify the 2 units claimed. No change to units for this entry. Total of 1 unit reversed in UFS for documentation.
09/25/2024 09/25/2024 09/25/2024 09/25/2024	D D D D	2 4 2 2	These entries are for entering a budget, completing and submitting authorization and processing cancellations of services. When combined these descriptions do not support the time claimed. Therefore, the time claimed should be reduced to an amount appropriate to the task.	POS submission reduced to 1 unit. Budget entry reduced to 2 units. 2 entries for POS cancellations reduced to 1 unit each. Total of 5 units reversed in UFS for documentation.